



Hong Kong Intercollegiate Board of Surgical Colleges

**All Basic Surgical Trainees must pre-register with
the Hong Kong Intercollegiate Board of Surgical Colleges**

TERMS OF REFERENCE

- To look after basic surgical training in Hong Kong.
- To liaise between the Member Colleges and basic trainees.
- To reflect the needs, concerns and interests of the Member Colleges and basic trainees.
- To institute and co-ordinate basic surgical training programme.
- To draw up rules and regulations for monitoring basic trainees.
- To organize intermediate examination.

COMPOSITION OF THE HONG KONG INTERCOLLEGIATE BOARD

Chairmanship

The President of the College of Surgeons of Hong Kong is the ex-officio Chairman of the Hong Kong Intercollegiate Board of Surgical Colleges

Membership

- The College of Surgeons of Hong Kong
- The Hong Kong College of Emergency Medicine
- The Hong Kong College of Orthopaedic Surgeons
- The Hong Kong College of Otorhinolaryngologists

Policy and Logistics

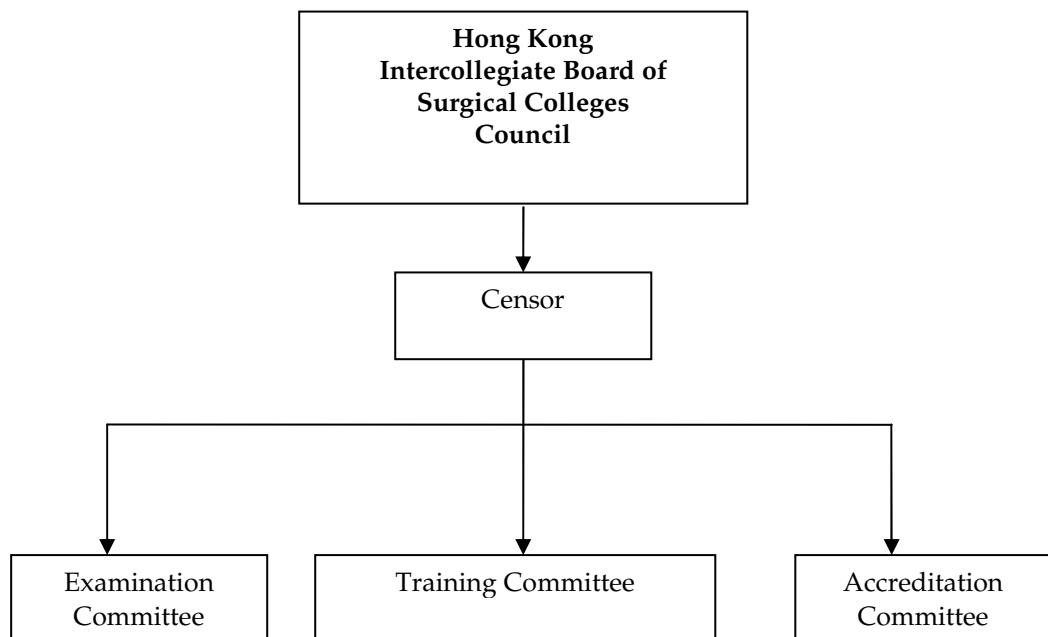
- The Hong Kong Intercollegiate Board of Surgical Colleges organizes her own Intermediate Examination and the Basic Surgical Training Programme since November 2007.
- After having passed all parts of the new Intermediate Examination and satisfactorily completion of basic surgical training, the successful candidate may apply for Membership (or equivalent qualifications) awarded by ONE Member College of the HKICBSC. These candidates are also eligible for application to be a Member of The Royal College of Surgeons of Edinburgh.
- The HKICBSC would issue a letter signed by the Chairman of HKICBSC to each successful candidate for certifying his/her success in the examination and his/her eligibility for applying Membership of only ONE college. Only candidates who have successfully passed the Part 3 examination would receive this letter right after passing the examination.
- The applicant must put a tick in this letter to indicate the College that he/she would like to apply for its membership. ORIGINAL letter must be submitted when applying for

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Membership (or whatever appropriate qualification) awarded by the College concerned. If the application is accepted by a College, this College must keep the original letter for record purposes. Member Colleges must not accept photocopy of this letter in order to avoid dual Membership conferment.

- Should a trainee wish to swap to another College for further his higher training, he must obtain prior approval from his Parent College. The respective Colleges should negotiate with each other before the trainee could be transferred. The original letter will then be transferred when two Colleges have reached an agreement.
- Under the HKICBSC, there will be three committees looking after examination and training respectively.
- The HKICBSC should have regular meetings every 6 months to endorse reports from the three committees and discuss any other issues of concern. The Censor will coordinate all three committees and report to HKICBSC Council for consideration and endorsement.

Organization Structure



Examination Committee

Composition

Chairman: Censor-in-Chief of the College of Surgeons of Hong Kong.

Members: At least one representative from each Intercollegiate Surgical College

Executive support: The secretariat of The College of Surgeons of Hong Kong.

Function:

1. To organize the Membership Examination of The Hong Kong Intercollegiate Board of Surgical Colleges.
2. To vet and approve applications for the examination.
3. Questions setting and maintain question bank.
4. Selection of questions for the examination.
5. To supervise printing of MCQ papers and arrangement for viva and clinical examinations.
6. On site supervision of running of examinations.
7. To supervise marking of Part 1 & 2 MCQ papers and compiling of scores for viva and clinical examinations for Part 3 examination.
8. To set the passing mark for Part 1 & 2 papers and lead examiners discussion for Part 3 examination to determine the passing list of candidates.
9. Validation of questions in question bank from time to time.
10. To handle appeal cases.

Training Committee

Composition

Chairman: Director of Training for Basic Surgical Training as nominated by the Censor and endorsed by the Council of the HKICBSC.

Members: At least one representative from each Intercollegiate Surgical College.

Function:

1. To look into the curriculum of basic surgical training,
2. To design training program and supervise trainee rotations
3. To vet training program as submitted by individual training centers

Accreditation Committee

Composition

Chairman: Chairman of General Surgery Board, CSHK

Members: At least one representative from each Intercollegiate Surgical College, training directors/Chief of Service/ representatives of the training centers accredited by the surgical colleges.

Function:

1. To act as an official institution of censorship in basic training
2. To set up rules and regulations in order to take a close interest in the overall training and assessment of basic trainees.

The College of Surgeons of Hong Kong

- (1) Surgical Trainees are trainees under various training programmes accredited by the Hong Kong Intercollegiate Board of Surgical Colleges (HKICBSC) for Basic Surgical Training or the Surgical Colleges in Hong Kong for Higher Training.
- (2) Each basic trainee will be assessed by his/her supervisor every 3 months and monitored by the HKICBSC every 6 months. The assessment should be endorsed by the Chairman of the Accreditation Committee HKICBSC semi-annually during the continuous training period.
- (3) Absence from training longer than 1 month out of 6-month training period can be granted only if the trainee can provide good reasons such as sick leave or maternity leave. Under such circumstances, the actual period of satisfactory training within that 6-month assessment can be counted provided the performance of training is up to the satisfaction of mentors.
- (4) Overseas training without prior approval in writing from the Chairman of the Accreditation Committee of the HKICBSC will not be recognized by the HKICBSC.
- (5) Trainees may apply for suspension from the continuous training programmes for a maximum period of 6 months and such application must be made beforehand. It is only under exceptional conditions (e.g. health, family or personal reasons) that the suspension period can be longer than 6 months.
- (6) Any trainees who do not satisfy the standards set by or have unsatisfactory assessments consecutively twice or non-consecutively three times will be disqualified from the training programme. A trainee can appeal to the Appeal Subcommittee of the appropriate Surgical College or the Chairman of the HKICBSC against such disqualification (provided that notice of such appeal is lodged with the Secretary of the Appeal Subcommittee within 21 days from the date of Notice in writing of such disqualification to the trainee).
- (7) The CSHK, a Member College of the HKICBSC, has resolved that Basic Surgical Trainees must obtain MCSHK before they will be considered for entering the Higher Surgical Training programmes accredited by the CSHK.
- (8) The CSHK will not consider FRCS obtained after the year 2000 and MRCS obtained after year 2008 overseas as being equivalent to the MCSHK.

The Hong Kong College of Emergency Medicine

There are two approved basic training programmes for Emergency Medicine in Hong Kong. One pathway is to go through the “Training Programme for Specialist in Emergency Medicine” of the Hong Kong College of Emergency Medicine and to complete successfully the primary and intermediate examinations or their equivalent. The alternative pathway is to go through the Basic Surgical Training Programme of the HKICBSC and the requisite examinations, with rules and regulations as follows:

- (1) Surgical Trainees are trainees under various training programmes accredited by the Hong Kong Intercollegiate Board of Surgical Colleges (HKICBSC) for basic training or the Surgical Colleges in Hong Kong for Higher Training.
- (2) Each basic trainee will be assessed by his/her supervisor every 3 months and monitored by HKICBSC every 6 months. The assessment should be endorsed by the Chairman of the Accreditation Committee HKICBSC semi-annually during the continuous training period.
- (3) Overseas training without prior approval in writing from the Chairman of the Accreditation Committee of HKICBSC will not be recognized by the HKICBSC.
- (4) Trainees may apply for suspension from the continuous training programmes for a maximum period of 6 months and such application must be made beforehand. It is only under exceptional conditions (e.g. health, family or personal reasons) that the suspension period can be longer than 6 months.
- (5) Any trainees who do not satisfy the standards set by or have unsatisfactory assessments consecutively twice or non-consecutively three times will be disqualified from the training programme. A trainee can appeal to the Appeal Committee of the Hong Kong College of Emergency Medicine or the Chairman of the HKICBSC against such disqualification (provided that notice of such appeal is lodged within 21 days from the date of Notice in writing of such disqualification to the trainee).
- (6) The following internationally recognised overseas higher qualifications in Surgery or Orthopaedics are also accepted for entering Higher Training in Emergency Medicine:

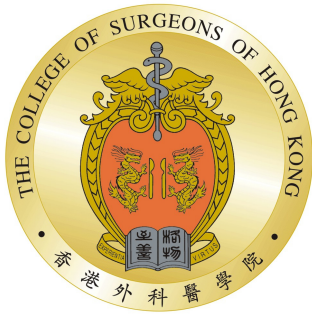
<u>Institutions</u>	<u>Qualifications</u>
Fellow of the Royal College of Surgeons, Edinburgh	FRCSEd
Fellow of the Royal College of Surgeons, England	FRCS (Eng)
Fellow of the Royal College of Surgeons, Glasgow	FRCS (Glas)
Fellow of the Royal College of Surgeons, Ireland	FRCS (Ire)
Associate Fellow of the Royal College of Surgeons in the United Kingdom	AFRCS
Member of the Royal College of Surgeons in the United Kingdom	MRCS
Fellow of the Royal Australasian College of Surgeons	FRACS

The Hong Kong College of Orthopaedic Surgeons

- (1) Surgical Trainees are trainees under various training programmes accredited by the Hong Kong Intercollegiate Board of Surgical Colleges (HKICBSC) for basic training or the Surgical Colleges in Hong Kong for Higher Training.
- (2) Each basic trainee will be assessed by his/her supervisor every 3 months and monitored by HKICBSC every 6 months. The assessment should be endorsed by the Chairman of the Accreditation Committee HKICBSC semi-annually during the continuous training period.
- (3) Absence from training longer than 1 month out of 6-month training period can be granted only if the trainee can provide good reasons such as sick leave or maternity leave. Under such circumstances, the actual period of satisfactory training within that 6-month assessment can be counted provided the performance of training is up to the satisfaction of mentors.
- (4) Overseas training without prior approval in writing from the Chairman of the Accreditation Committee of HKICBSC will not be recognized by the HKICBSC.
- (5) Trainees may apply for suspension from the continuous training programmes for a maximum period of 6 months and such application must be made beforehand. It is only under exceptional conditions (e.g. health, family or personal reasons) that the suspension period can be longer than 6 months.
- (6) Any trainees who do not satisfy the standards set by or have unsatisfactory assessments consecutively twice or non-consecutively three times will be disqualified from the training programme. A trainee can appeal to the Appeal Subcommittee of the appropriate Surgical College or the Chairman of the HKICBSC against such disqualification (provided that notice of such appeal is lodged with the Secretary of the Appeal Subcommittee within 21 days from the date of Notice in writing of such disqualification to the trainee).
- (7) The Hong Kong College of Orthopaedic Surgeons, a Member College of HKICBSC, has resolved that Basic surgical Trainees who have obtained MRCS from outside Hong Kong would normally not be accepted for Higher Surgical Training.
- (8) The Hong Kong College of Orthopaedic Surgeons will not accept FRCS obtained after the year 2000 for entrance into Higher Surgical Training.

The Hong Kong College of Otorhinolaryngologists

- (1) Surgical Trainees are trainees under various training programmes accredited by the Hong Kong Intercollegiate Board of Surgical College (HKICBSC) for basic training or the Surgical Colleges in Hong Kong for Higher Training.
- (2) Each basic trainee will be assessed by his/her supervisor every 3 months and monitored by HKICBSC every 6 months. The assessment should be endorsed by the Chairman of the Accreditation Committee HKICBSC semi-annually during the continuous training period.
- (3) Absence from training longer than 1 month out of 6-month training period can be granted only if the trainee can provide good reasons such as sick leave or maternity leave. Under such circumstances, the actual period of satisfactory training within that 6-month assessment can be counted provided the performance of training is up to the satisfaction of mentors.
- (4) Overseas training without prior approval in writing from the Chairman of the Accreditation Committee of HKICBSC will not be recognized by the HKICBSC.
- (5) Trainees may apply for suspension from the continuous training programmes for a maximum period of 6 months and such application must be made beforehand. It is only under exceptional conditions (e.g. health, family or personal reasons) that the suspension period can be longer than 6 months.
- (6) Any trainees who do not satisfy the standards set by or have unsatisfactory assessments consecutively twice or non-consecutively three times will be disqualified from the training programme. A trainee can appeal to the Appeal Subcommittee of the appropriate Surgical College or the Chairman of the HKICBSC against such disqualification (provided that notice of such appeal is lodged with the Secretary of the Appeal Subcommittee within 21 days from the date of Notice in writing of such disqualification to the trainee)
- (7) The Hong Kong College of Otorhinolaryngologists, a Member College of HKICBSC, has resolved that Basic Surgical Trainees who had registered after August 1996 must obtain MHKCORL of the Hong Kong College of Otorhinolaryngologists before they will be considered for entering the Higher Training programmes accredited by this College.
- (8) The Hong Kong College of Otorhinolaryngologists will not consider FRCS and MRCS obtained overseas after the year 2000 as being equivalent to the MHKCORL of the Hong Kong College of Otorhinolaryngologists.



THE COLLEGE OF SURGEONS OF HONG KONG	THE HONG KONG COLLEGE OF EMERGENCY MEDICINE	THE HONG KONG COLLEGE OF ORTHOPAEDIC SURGEONS	THE HONG KONG COLLEGE OF OTORHINOLARYNGOLOGISTS
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