**UROLOGY BOARD, COLLEGE OF SURGEONS OF HONG KONG**

**HIGHER SURGICAL TRAINING IN UROLOGY**

**LEARNING AGREEMENT**

Trainee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Placement \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of Training \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assigned Educational Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **Global objective** (commensurate with year of training) |
| Programme Supervisor’s Objective Statement |
|  |

|  |
| --- |
| **Objective setting** |
| Part 1. Topics of particular interest for this placement |
|  |
| Part 2. Proposed Actions to meet learning objective |
| Learning opportunities  Workplace learning  Formal learning  Self-directed learning/ project |
| Assessment  Practice based assessment  Examination/ test |
| Audits/ research |
| Part 3. Comments |
| Comments by Trainee |
| Comments by Trainer |
| Part 4. Sign off and complete |
| Trainee sign off and date |
| Assigned Educational Supervisor sign off and date |

|  |
| --- |
| **Interim Review** (Mid of placement period) |
| Part 1. Review and update details |
| Review on Global objective and Topics of interest |
| Progress on learning opportunities |
| Progress on assessment |
| Progress on audit/ research |
| Part 2. Comments by the Trainee |
| Comments |
| Trainee sign off and date |
| Part 3. Comments by the Assigned Educational Supervisor |
| Comments |
| Assigned Educational Supervisor sign off and date |

|  |
| --- |
| **Final review** (End of placement period) |
| Part 1. Review and update details |
| Achieved objectives and covered topics of interest |
| Completed learning activites |
| Completed assessments |
| Progress on audit/ research |
| Part 2. Progress against Global Objective |
|  |
| Part 3. Comments from Assigned Educational Supervisor |
| General statements (give reason if mark no)   1. The trainee’s reflective practice was satisfactory. Yes ( )/ No ( )   Reason   1. The trainee followed an agreed timetable and on call rota. Yes ( )/ No ( )   Reason   1. There are no unresolved issues. Yes ( )/ No ( ).   Reason |
| Overall summary statement   1. Overall Performance 2. Strengths 3. Areas for development |
| Recommendations Tick the appropriate option  ( ) Trainee should progress to the next placement with no particular action required  ( ) Trainee should progress to the next placement with targeted training or development in the next placement  ( ) Trainee should not progress to next placement without completing targeted training or development  Recommended targeted training or development |
| Assigned Educational Supervisor sign off and date |
| Part 4. Comments from Trainee |
| General statements tick if agree  ( ) I attended an induction programme  ( ) Learning opportunities were provided with an agreed timetable and on call rota  ( )I attended an educational programme  ( ) There are no unresolved issues. |
| Self-reflective statements   1. Self-perceived overall performance 2. Self-perceived strengths 3. Self-perceived areas for development |
| Requests relevant to further training |
| Trainee sign off and date  I have read the comments from my Assigned Educational Supervisor |